



## TAUNTON MUNICIPAL AIRPORT COMMISSION

MINUTES OF MEETING  
March 29, 2006

Commissioners: Charlie Menard, Chairman (absent)  
Ed Fowler, Treasurer  
Maryan Nowak, Vice Chairman  
Bob Adams  
Carolyn Basler

Airport Manager: Dan Raposa  
Assistant Airport Manager: Joe Lawlor  
Recording Secretary: Gwen Borden

Others in Attendance: Fred Terra, Dick Griffith, Dick Rodier, Ed Duncan, Ted Paull,  
Jim Maddigan  
Ned Dawes of Edwards and Kelcey

Meeting called to order at 7:00 p.m. by Vice Chairman Maryan Nowak.

**Airport Engineers Edwards & Kelcey, Projects Update** – Ned submitted a written status report on airport projects and verbally reported for all in attendance. (Refer to Attachment A for specific report).

Ned asked if there were any questions or comments on any of the projects. Maryan asked Ned with regard to the new obstruction lights, if he has looked at the possibility of running longer lines and the cost to do that, being the cheaper approach over the long run versus separate meters? Ned responded that there is no other alternative for the new obstruction lights as far as the meters go. Maryan also asked Ned if he has any information of any funding available that we could take advantage of? Ned stated that MAC had sent out a request for the status of open projects, meaning projects that have been funded but not closed out and asking if the projects would carry over into the next fiscal year. We have responded telling them there are no open projects at Taunton. MAC also asked what airports have for ASMP projects? MAC is trying to prioritize projects so that if money becomes available

funding would be available. Everything that Ned is hearing is that MAC is not expecting any surplus money. Maryan asked Ned if Charlie had spoken to him with regard to an expired Order of Conditions? Dan reported that this is from 1974 and Ned knows nothing about it. Dan stated that ConComm needs a letter and possibly a map explaining what we did and how it was done and that should be it on O/C 73-10. The Commission thanked Ned for the report and was excused at this time.

**Secretary's Report of February 22, 2006 – Ed: motion to accept as submitted. Bob: second. All in favor, unanimous. So voted.**

**Treasurers Report – Ed reported on the financial status of the airport noting Income of \$30,749.05 and Expenses of \$12,273.96 for a Monthly Positive Cash Flow of \$18,475.09. Ed asked if there are any comments or questions on the report? No questions or comments from the commissioners, Bob: motions to accept the Treasurers' Report and to authorize Ed to submit the bills for payment. Carolyn: seconds. All in favor, unanimous. So voted.**

**Airport Managers Report – Dan reported on the following:**

1. **Fuel Survey –** Dan presented the fuel survey and reported that the price of fuel has been rapidly climbing. Our current price is \$4.18 per gallon.
2. **Airport Users' Forum –** The meeting will be scheduled quarterly and the next meeting is scheduled for April 20, 2006.
3. **Ascent Technology –** Inspection of the fuel farm area took place in March. No report on the inspection has been submitted as yet.
4. **Met with Adam Recchia of SRPEDD on 3/21/06.** They are updating their files and Dan gave him a tour of the premises.
5. **Robert Welch and Dick Bunker of MAC** visited the airport of 3/21/06 regarding the Security Gates. On a previous visit to the airport Dan was not here and they were concerned that the

east gate was open. Dan explained that we were in the process of having signs made and placed and soon as this was done the gates would be closed.

6. **Met with Anne Herman and Deborah Sheehan of TSA 3/1/06.** Their main concern was to meet with the flight school. They have been given direct control over certain things having to do with flight schools, and foreign students and student without citizenship. They stated that they will be back unannounced.
7. **Cutting of Growth along the culvert** has been completed.
8. **Clearing of Growth on South Precinct Street** – Dan has been in contact with Park & Rec. and we're on their list.
9. **Pipe Explorers** – completed the drainage survey by putting a robotic camera in the line. The drain line is clear and in good condition.
10. **Field Day** – scheduled for June 17. We will be having basically all the same events as in the past. Joe had recommended to Charlie that someone from the Commission take on the Young Eagles Program and also there will need to be an Air Boss appointed for the day. Dan will take care of obtaining the permission from the appropriate agencies.
11. **Dan will be on vacation 4/10 through 4/25.** Bob Adams and Ed Fowler will be taking over the coverage of the day to day operations.

### **Old Business**

- 1 & 2 **Westcoat Drive Signs and Airport Building Signs** – Dan reported that he has checked on some prices and has received a quote. He wanted some clarification on the quote and the company will be sending him the information Dan requested. We're looking at (2) 4' x 8' signs. The buildings accessed by the east road would be listed on one sign, and the buildings accessed by the west road would be listed on the other. Dan also asked for quotes for signs for the fences and building signs. Dan contacted Greg Cronin and Greg said that he hopes to still be able to do this for us, and hopes to get working on it this weekend.

3. **Emergency Asset Plan Review** – Maryan stated that last month he and Carolyn sent out a draft of the plan to the commissioners for review. They have received input back and they are in the process of putting together the final document and hope to have it out in the next couple of weeks. They will check with City Hall with regard to which departments or agencies should receive copies. Joe asks that the section that discusses radio communications be removed from the plan, noting that we are not authorized to use the aviation band for emergency services and the radios cannot go above or below the aviation frequency band. By offering up the use of our radio assets by communication link to the supplemental community resources is not do-able with our systems.

#### **New Business**

1. **Property Evaluation by Claude Giroux / Rui Dutra Property** – Dan met with Rui Dutra last week with regard to his property on the south side of the airport which directly abuts the airport property and consists of approximately 13 acres. Rui is interested in selling the land and asked if the airport is interested. Dan contacted Claude Giroux who will give us an appraisal and will submit a report to us. This land basically sits under the approach area of Runway 4 and because of that, it infringes on Part 77 surfaces and because of this, limits the numbers of homes he can get on the property. Development of the property was proposed at 12 homes on 13 acres and because of the restrictions the development was cut to 7 or 8 homes. Dan believes that the land is more valuable to us than any other party.

Carolyn asked Dan if he has received a response from the person that was sent a letter on his deteriorating aircraft? Dan responded that he has not but he has put in a phone call and still has not received a response and will make another attempt. Joe asked if Dan sent a registered letter? Dan stated that he sent a letter in with the monthly bill. Joe noted that he spoke with Charlie with regard to

the process for abandonment of property as outlined in our SOPP's which lists 60 days of no activity or response to notices. Joe spoke about the need to have the plane moved during apron reconstruction and the time needed to declare the plane abandoned if we have to move it ourselves. Joe explained that we need to send out a registered letter today in order to have the proper 60 day notice in effect in order for the removal of the aircraft and for the apron work to be on schedule in July. Dan will get the letter sent out.

**Next meeting April 26, 2006 at 7:00 p.m.**

**Ed: motions to adjourn at 8:05 p.m.. Carolyn: second. All in favor, unanimous. So voted.**

## Project Status

Taunton Airport Commission Meeting

March 29, 2006

Edwards and Kelcey's Update

### 1. Reconstruct Main Apron & "Crib" Apron, Construct Apron Expansion, Install Seven Obstruction Lights and Additional Ramp Lighting

- a. Received no comments from FAA or MAC on the preliminary submission. Therefore, going right into bid phase. First day of advertisement is Wednesday, April 5<sup>th</sup>. Pre-Bid Conference will be held on Wednesday, April 12<sup>th</sup>. Bid opening Friday, April 21<sup>st</sup>. Need to submit the FAA grant application by May 1<sup>st</sup>.
- b. Received cost proposal from TMLP to install obstruction lights. Based on EK's review of the cost (\$49K), we recommended that TMLP submit the Pole Petition to the City Council. Date when Council will take up the request still has not yet been determined. Need Council approval to install the poles within the right-of-way of the city streets.
- c. TMLP also provided their proposal to install the additional ramp lights. Neither FAA nor MAC to participate in the cost of the additional ramp lights (\$160.63/month) because of the way TMLP "rents" the fixtures instead of charging for the cost to supply and install the fixtures. Therefore, it is up to the Airport Commission if they want to move forward with the installation of the additional ramp lighting.
- d. The Notice of Intent has been submitted to the Taunton Conservation Commission. The public hearing shall be held on Monday, April 3<sup>rd</sup> 10<sup>th</sup>. Hope to have verbal Order of Conditions at the end of the meeting. Final Order of Conditions issues by April 17<sup>th</sup> and incorporated into the bid documents through an addendum.

### 2. Airport Capital Improvement Program

On March 7<sup>th</sup> TAN and EK received FAA's comments on the revised CIP that was submitted on February 15th. Provided a response to FAA's questions in a March 10<sup>th</sup> e-mail. The general, FAA commented that there would be limited funding available for the two proposed access road projects (a. Extend East Access Road and Relocate Existing ASOS and b. Construct Perimeter Road to West Side of Airport & Install Power/Lighting). For the most part, the other projects listed on the CIP would be "supported" by the FAA. No other information is required right now. FAA evaluating the CIPs submitted by all the different airports in the development of their New England CIP listing that will be submitted to FAA Washington in April. The FAA is supposed to get back to each airport with a listing of the "approved" projects.

### 3. Massachusetts Airport Management Association (MAMA) – "On the Hill Day"

The MAMA "On the Hill Day" shall be held on Wednesday, June 7, 2006 from 10:00 AM to 1:00 PM at the State House. More details will be forthcoming from MAMA.